

SHINe AGM 2009 Minutes

Thursday 26 March 2009, Scottish Health Service Centre, Edinburgh

1. Welcome

The Chair, Joanna Ptolomey welcomed members to the AGM.

2. Apologies

George Dougary, Amanda Minns (Committee Members) and Paul Manson, Suzanne Wilson (incoming Committee Members)

3. Minutes of 2008 AGM

Minutes were proposed by Susan Cuthbertson and seconded by Catriona Denoon.

4. Matters Arising

None

5. Chair's Report (please see attached report)

6. Hazel Williamson Bursary Award (please see attached report)

7. Report from the Treasurer (please see attached report)

8. Update from the Membership Secretary (please see attached report)

9. Annual Updates from the SHINe Working Groups (please see attached reports from the CPD group, Union List group, eSHINe group and the Marketing group)

10. Results of the nominations for the SHINe committee

Joanna Ptolomey provided an update on the committee membership for 2009/10. Joanna Ptolomey will continue as Chair and Ruth Robinson will continue as Secretary for 2009/10. Liz Garrity will also continue as an elected committee member. Margaret Theaker will replace George Dougary as Treasurer.

It was noted that an email had been sent to LIS-SHINE prior to the AGM advising that four nominations were received for election to the committee. Nominated individuals were Douglas Park (University of the West of Scotland), Paul Manson (NHS Grampian), Margaret Theaker (NHS Ayrshire and Arran) and Suzanne Wilson (NHS Quality Improvement Scotland). There were no objections to this. It was also noted that Lisa McLaren (Napier University) and Sandra Wilson (NHS Greater Glasgow and Clyde) were to be co-opted on to the committee. The Chair officially welcomed the incoming committee members.

Several members, elected and co-opted, stepped down. They were Alison Bogle (Health Management Library, SHSC), George Dougary (NHS Grampian) and Amanda Minns (NHS Lanarkshire). The Chair thanked them on behalf of the membership for their hard work and their valuable contribution to SHINe over the years.

11. AOCB

Tracey McKee questioned the Treasurer's report, asking what the £315.80 against the SHINe Journal was for. The Chair thought that this was carried over from the previous year, but agreed to check this with the Treasurer.

12. Closing Remarks

The Chair thanked the speakers, attendees and the CPD group for organising the AGM and study day. Thanks were also given to the Scottish Health Service Centre and its staff.

Update to 2009 AGM minutes in response to the question raised under AOCB.

At the 2009 AGM Tracey McKee questioned the Treasurer's report and expenses against the SHINE Journal. In response to this the then Treasurer has confirmed that the £315.80 against the SHINE Journal was used to pay expenses for up to ten SHINE members attending the 2008 CILIPS conference in Peebles. These were listed here to keep them separate from the general expenses.